THE MOVEMBER FOUNDATION-
NATIONAL BREAST CANCER FOUNDATION
PROSTATE AND BREAST CANCER RESEARCH COLLABORATION INITIATIVE

GUIDELINES

Applications opening date: Monday 30th January 2017
Applications deadline: 5pm (AEST) Friday 31st March 2017.
OVERVIEW: THE MOVEMBER FOUNDATION - NATIONAL BREAST CANCER FOUNDATION (NBCF)

The National Breast Cancer Foundation (NBCF) in partnership with the Australian community is leading the pursuit of new knowledge in the prevention and cure of breast cancer. The goal of NBCF is to fund excellent research in key research priority areas that have a substantial impact on Breast Cancer. Around AUD 12 million/year are invested each year in supporting outstanding research projects carried out in Australia.

The Movember Foundation is the leading global men’s health charity, helping men to live happier, healthier, longer lives and with a footprint in 21 countries. Every year, Movember invests in projects addressing prostate cancer, testicular cancer, poor mental health, and physical inactivity. To date, around AUD 13.9 million/year has been invested in supporting Australian biomedical research and support programs for prostate cancer between 2004 and 2016.

For the first time, the NBCF and the Movember Foundation have come together to jointly fund high impact translational research that spans both prostate and breast cancers to improve outcomes for men and women. Proposals may also include an ovarian cancer stream where relevant.

AIMS OF THE INITIATIVE

Emerging evidence suggests that there is significant overlap in the mutation profile and endocrine-driven signaling pathways of patients with prostate cancer, breast cancer and ovarian cancer. These developments clearly offer exciting new opportunities to support collaborative cancer research projects that benefit many more women and men compared to tumour-specific approaches.

The goal of this funding opportunity is to tackle and answer the most critical clinical questions affecting women and men diagnosed with breast or prostate cancer, with the potential to transform the clinical management of these conditions by delivering high impact patient outcomes significantly faster than existing funding mechanisms.

The Initiative will complement existing national research programs, operated independently by the Movember Foundation and NBCF.

Excellence in project design and infrastructure, complemented by an outstanding team of scientists must be demonstrated.

FUNDING INFORMATION

The total amount available for this funding opportunity is AUD$2.5 million over 3 years to fund one or two research projects.
Funding is **offered** for the following aspects of research related costs:

1. Salaries, in whole or in part, for research fellows, trainees, research assistants, coordinators, technicians, administrative staff, and other personnel deemed essential to enhance the collaborative research productivity of the team.

   Salaries will be based on current university salary scales and will be adjusted pro-rata for intended FTEs lower than 1.0.

2. *Research operating costs for the proposed research program*, which must be distinct in their objectives from those for which team members currently receive other sources of funding. This comprises *costs of data collection and infrastructure*.

   The applicants have to clearly articulate the scientific excellence of their project design and its feasibility to be carried out in the specified timeframe (up to 3 years). Costing has to be realistic and competitive.

3. A limited amount of national conference expenditure.

4. Costs involved in linkage with, downstream translation and dissemination of research findings to those who will use the results as appropriate to the particular research aim. The application must provide a detailed justification of all costs.

Funding is **NOT offered** for the following aspects of research related costs:

1. Institutional overhead costs.

2. Tuition and professional membership dues.

Funding will be offered from 1 July 2017. Applicants can submit a request to delay the start of the funding by a maximum of 6 months (i.e. for a commencement date no later than 1 January 2018). This request will only be granted in exceptional circumstances, such as situations where the applicant requires parental, carer’s or health related leave.

Funding will be tied to the achievement of program milestones. The program milestones will be used to define a timeline for the research activities over the duration of the program. Reporting progress towards milestones will be incorporated into the annual reporting and funding for the program. Evaluation of the team’s progress will be metric driven: the team will clearly define its specific goals and how it will measure progress.

Preference will be given to projects where the participating institution is prepared to offer a funding contribution of up to 10% (preferably in cash, but also in-kind) of the grant value.
ELIGIBILITY

1. Administering Institution
   - The proposed project must be located/managed/operated under the auspices of a University, hospital or major research institution(s) located within Australia.
   - A single institution must be nominated as the Administering Institution.
   - The institution must have in place policies and procedures for the management of public funds, for the management of Intellectual Property, for the proper conduct of research in relation to ethics and good scientific conduct.
   - If funding is granted, the institution nominated as the Administering Institution must agree to perform the proposed Project on the terms of NBCF-Movember Foundation’s standard funding agreement (Funding Agreement).

2. Applicant (Principal Investigator, PI)

Each applicant can nominate a maximum of 6 Co-Investigators (CIs). The applicant can also nominate Associate Investigators (AIs) that will have an advisory role to the project, but their track record will not be assessed for scoring purposes.

All investigators must:
   - Have demonstrated research experience, capability and productivity commensurate with their career level.
   - Have demonstrated past experience in or future potential for a career in prostate, breast (and potentially ovarian) cancer research.
   - Agree to execute a deed undertaking to comply with the Funding Agreement entered into by the Administering Institution, if funding is granted.

The PI and at least 50% of the nominated CIs must:
   - Reside in Australia (or intend to reside in Australia) throughout the funding period.
   - Be an Australian citizen, have resident status or have an appropriate visa to work in Australia for the entire duration of the funding period.
   - Be affiliated with an Australian Institution

KNOWLEDGE TRANSLATION PLAN

Knowledge Translation is defined as a dynamic and iterative process that includes synthesis, dissemination, exchange, and ethically-sound application of knowledge to improve the health of populations, provide more effective health services and products, and strengthen the healthcare system. In more simple terms, Knowledge Translation is about having research act as a driver of appropriate real-world applications (Canadian Institutes of Health Research). The Knowledge
Translation Plan should be developed with this definition in mind and must go well beyond traditional dissemination endeavours (i.e. publications, conferences).

**REVIEW PROCESS AND EVALUATION CRITERIA**

All applications will be reviewed for completeness and adherence to the guidelines by the NBCF-Movember Foundation Secretariat. Applications that have provided incomplete documentation at the deadline will be excluded from the assessment process. Strictly no additional documentation or new applications will be accepted after the deadline, and applicants are advised to submit the proposals well in advance of the deadline. NBCF and the Movember Foundation will not be responsible for any technical issues that prevent an application from being received by the deadline or that cause a disparity between the time the application is submitted and the time that it is received.

The Movember Foundation and the NBCF will establish an international peer review panel, comprising basic and clinical international experts, which will be convened to evaluate the research proposals. The panel will be created specifically for this funding opportunity. Panel members will be selected based on their breadth of knowledge and expertise in prostate and breast cancer.

The Proposal should address:

*Scientific hypothesis:* State the hypothesis for the research to be undertaken, and describe the problem that the program seeks to address

*Research approach.* State the program’s specific aims and how they will be achieved

*Outcomes and Impact.* Describe the transformative impact on the clinical management of prostate and breast cancer intended to be achieved upon completion of the Award. This should be addressed as part of the Knowledge Translation Plan.

Proposals will be reviewed against the following evaluation criteria:

1) **Scientific quality and feasibility of the project (Weighting = 30%)**

   Overall quality of an integrated research program:
   
   - The clarity, research approach, scope, originality and synergies of the team's research questions and scientific aims
   - The appropriateness of the implementation plan that identifies critical milestones and explains how these milestones will be achieved.
   - To what degree the quality and extent of organisational support are appropriate for the proposed research.

2) **Track record of the applicants (Weighting = 30%)**

   - The appropriateness of the PI and all of the CoIs backgrounds and expertise related to their research proposal.
• The extent and appropriateness of the team-based approach proposed.

• The appropriateness of the team leadership of the project(s), including management, coordination, and integration of activities as one revolutionary team; contribution and time commitment of the participants; and clarity of the team members’ roles and responsibilities.

• Where the project is of a collaborative nature, explain how and why the team has been established.

3) Potential Impact (Weighting = 20%)

• The extent, appropriateness and potential impact of the team’s scientific objectives in relationship to a near-term, transformative impact on the clinical management of prostate, breast (and ovarian) cancer. The appropriateness of the Knowledge Translation Plan.

4) Innovation and translational potential (Weighting = 20%)

• To what extent the existing problem that the research wants to address is being tackled through an innovative approach and would give near term opportunities for translation into clinical practice, public health programs or policies.

GRANT ADMINISTRATION AND CONDITIONS

1) Funding Agreement

Upon acceptance of the offer, a Funding Agreement will be prepared and issued to the Administering Institution for review and signing. This Funding Agreement will certify that the institution endorses the application, is willing to administer the Research, and has the appropriate facilities and services to be made available for use by the applicant. All parties must accept the terms of the Funding Agreement and sign the Agreement before payments are made.

Projects must commence and be implemented as set out in the Funding Agreement.

2) Variations to Funding Agreement

The applicant (PI) can request to defer the commencement date of the funding for up to 6 months from the original commencement date (therefore, with a commencement date no later than 1st January 2018).

Applicant can request to extend the end date of the grant for up to 12 months at no additional cost to NBCF-Movember Foundation. A clear rationale and a revised set of timelines will need to accompany the request for extension and will be considered for approval or rejection by the NBCF-Movember Foundation.

Applicants requiring Career disruption/breaks have to ensure that all appropriate human resources are in place to ensure that the project is completed as proposed.
3) Reporting Requirements

3.1 Progress Reports

Successful applicants will be required to submit Progress Reports on an annual basis outlining the progress and achievements made. Failure to submit reports on time will lead to the suspension of future funding.

NBCF-Movember Foundation reserves the right to recommend the suspension and/or termination of funding to a grant if progress is unsatisfactory.

3.2 Financial Reports

Successful applicants will be required to submit Financial Reports on an annual basis outlining expenditure of funds in relation to the grant. NBCF-Movember Foundation reserves the right to withhold payments if a substantial amount of funds are unspent at the time of the financial report.

At the completion of the funding, a financial acquittal is required.

4) Peer review committee participation

Successful grant recipients (or suitable researchers nominated in their stead) are expected to participate in assessing and scoring future research applications as part of peer review committees hosted by NBCF and/or Movember Foundation.

5) Media

NBCF and the Movember Foundation request that all media releases (materials, announcements) related to data derived from the awarded grant be provided prior to their release for their review and approval by NBCF and Movember Foundation communication/marketing teams, and with appropriate NBCF-Movember Foundation acknowledgement. This is an important aspect of the terms of engagement as it assists in raising the profile of NBCF and the Movember Foundation with the Australian public.

6) Community engagements

All grant recipients are expected to participate from time to time and within reason to activities such as talks to NBCF and/or Movember Foundation supporters, Lab tours, Media activities etc.

7) Acknowledgement of Support

All publications including journal articles/books, media releases and presentation of data derived from the awarded grant must acknowledge the support of NBCF and the Movember Foundation. The use of the correct branding (logos of both foundations) is mandatory.
**ADDITIONAL INFORMATION**

1) **Application submission:**

Applications must be uploaded through the online Smarty grants system. To apply follow this link: [http://nbcf.smartygrants.com.au](http://nbcf.smartygrants.com.au). Applicants must first create an account with SmartyGrants. Your account details are used solely for the purpose of enabling you to complete the application form and in case NBCF and the Movember Foundation needs to contact you.

You can return to [http://nbcf.smartygrants.com.au](http://nbcf.smartygrants.com.au) at any time to view your application, but once it is submitted it cannot be changed.

When you submit your application you will receive an automated email acknowledging that your application has been received with a copy of your application attached. This will be sent to the email address used to register on SmartyGrants. Please retain this information throughout the submission process.

All documents uploaded throughout the application must be in PDF or word format. When attaching a file, you need to allow sufficient time for the file to be uploaded to the page. You should not navigate to another page until the file has been successfully attached, otherwise the file upload will be cancelled.

There is a maximum file limit of 25 megabytes. However, it is strongly recommended you try to keep files under 5 megabytes to ensure safe transmission.

To attach a file, follow these steps:

- Select *Attach a file* and choose the file you wish to upload and click *Select*.
- The file will begin to upload and the progress bar will be filled in as the file is uploaded.
- When the file upload is completed, the progress bar will disappear and a link to the uploaded file will be available, along with the option to remove the file.

Save files in the following format:

- Application ID- First initial & last name- Name of document
- e.g. MNBCF-17-001-J Smith-Visa

2) **ORCID Number**

Please provide your 16-digit ORCID number if you have one. If you do not already have an ORCID number, visit: [http://orcid.org](http://orcid.org) to register for your number.
3) **Citizenship and Visa Status**

As stated above the PI and at least 50% of the nominated CIs must:

- Reside in Australia (or intend to reside in Australia) throughout the funding period.
- Be an Australian citizen, have resident status or have an appropriate visa to work in Australia for the entire duration of the funding period.
- Be affiliated with an Australian Institution

Any supporting documentation (visa) must be uploaded in PDF format with your application.

4) **Administering Institution Code**

Please find your Administering Institution in the Table provided. If your institution is not listed, enter "Other"

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<thead>
<tr>
<th>Institution Name</th>
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<tbody>
<tr>
<td>Australian Catholic University</td>
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<td>Australian National University</td>
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<td>Flinders University</td>
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<td>Royal Australian College of Surgeons SA</td>
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<td>The Queen Elizabeth Hospital</td>
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<td>University of Adelaide</td>
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5) **Common Scientific Outline**

The Common Scientific Outline is the result of collaborative effort between the NCI in the US, the NCRI in the UK, and their partners. It is a classification system organised around six broad areas of scientific interest in cancer research, plus subgroups.

Click on the following link to view category descriptions in full: [https://www.icrpartnership.org/CSO.cfm](https://www.icrpartnership.org/CSO.cfm)

Please allocate a percentage weighting to each relevant category. Please note that the total percentage should equal 100% when categories 1 to 6 are added.
6) Clearance Requirements

Evidence of final ethics clearances is not required at the time of application, however it will be required before the project is to commence and prior to research funds being released.

PRIVACY AND CONFIDENTIALITY

All documents containing personal information will be handled and protected in accordance with the provisions of the Privacy Act 1998. Personal information is collected in order to process grant applications. For these purposes your information may be shared between NCBF and Movember Foundation, with trusted third parties and service providers (such as external reviewers/grant assessors, Research Advisory Committees/Boards of both Foundations, grant management system providers, Administering Institution, co-funding organisations) either in Australia or overseas. Failure to provide personal information may result in NCBF-Movember Foundation being unable to process your grant application.

The NCBF Privacy Policy is available on the NCBF website at http://www.nbcf.org.au/Privacy.aspx. The Movember Foundation Privacy Policy is available on the Movember Foundation website at https://au.movember.com/privacy. These privacy policies contain further details about: (i) how NCBF and Movember Foundation obtain, store and use the personal information we collect; (ii) where NCBF and Movember Foundation send it; (iii) how you can access and correct it; (iv) how you can lodge a privacy complaint; (v) how NCBF and Movember Foundation handle those complaints.

IMPORTANT DATES

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Program Announced</td>
<td>21st December 2016</td>
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<tr>
<td>Program Launch Date (RFP open)</td>
<td>30th January 2017</td>
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<tr>
<td>Submission of Proposals (RFP closes)</td>
<td>31st March 2017</td>
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<tr>
<td>Expert panel review of proposals</td>
<td>April 2017</td>
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<tr>
<td>Interviews with applicants that are short-listed</td>
<td>May 2017</td>
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<tr>
<td>Anticipated Award Announcement</td>
<td>June 2017</td>
</tr>
<tr>
<td>Funding awarded</td>
<td>By 30th June 2017</td>
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CONTACT DETAILS

All correspondence and questions relating to this call should be submitted to both:

Dr Mark Buzza – Director Global Biomedical Research Programs, Movember Foundation
mark@movember.com

Dr Alessandra Muntoni – Director Research Investment, National Breast Cancer Foundation
alessandra.muntoni@nbcf.org.au

All queries related to the Smarty Grants system should be addressed to:
Natacha Herlemann, Grants Administrator, Research Investment, National Breast Cancer Foundation research@nbcf.org.au, or 02 8098 4825